

Sending an Internet Mail Message

The first window is the "Login" window.

Free E-mail Account - Inbox.net!

Inbox.net **WINNER**
If flashing, you've been selected!

Get a free e-mail account!

login

username:
instructor

password:

domain:
inbox.net

login

support forums

Check out our new [forums!](#)

Sign up:
[Sign up](#) for a free e-mail account from Inbox.net.

Free Features:

- Personalized domain name:
- Private & secure - Password protected
- Check your e-mail from anywhere
- Strict anti-spam policies
- Address book & spellchecking (IE only)
- Multiple layouts & templates to choose from (4 currently, a 5th on the way!)
- One click spam blocking
- One mean spam filter!
- Check other pop3 accounts!

Type in your user name where it says "instructor" in this diagram.

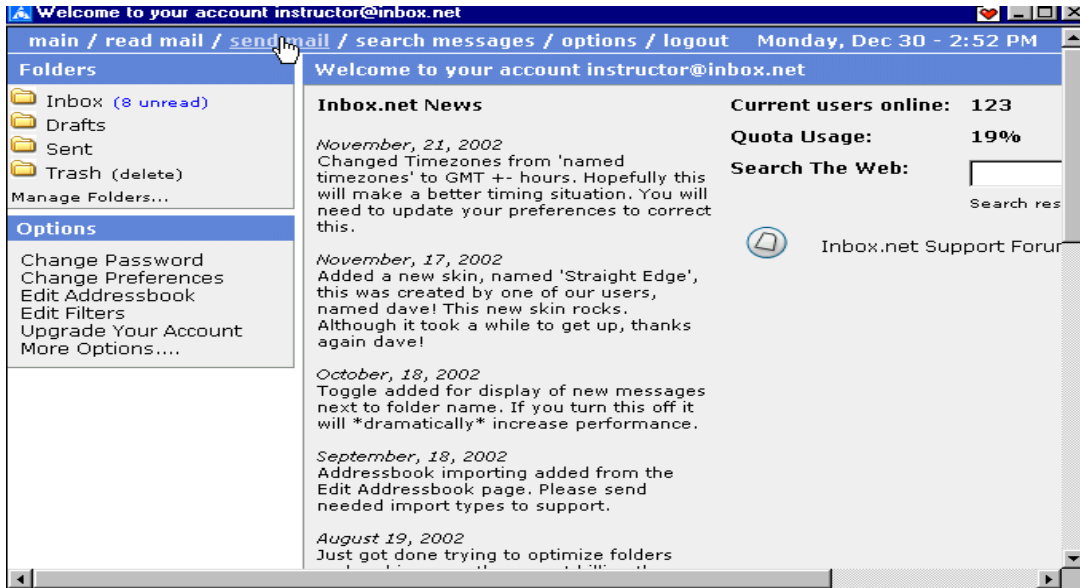
Type in your password where the "*****" are typed in this diagram.

Click the arrow "▼" beside "Inbox.net" to open a option menu with choices of domains.

I myself have chosen "inbox.net"

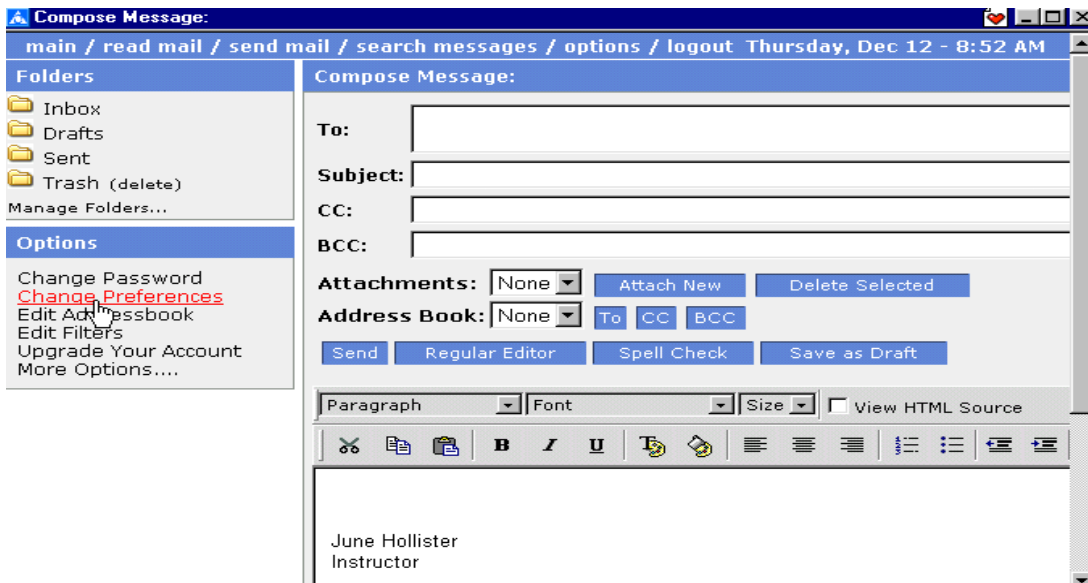
Click "Login"

The second window gives you a list of option. We are going to choice "Send Mail"



Click "Send Mail" at top of window.

The third window is the "Compose Message"



To: This is where you type the email address to the person you are sending the message to.

Subject: This is where you type a brief description of the email message. (Optional)

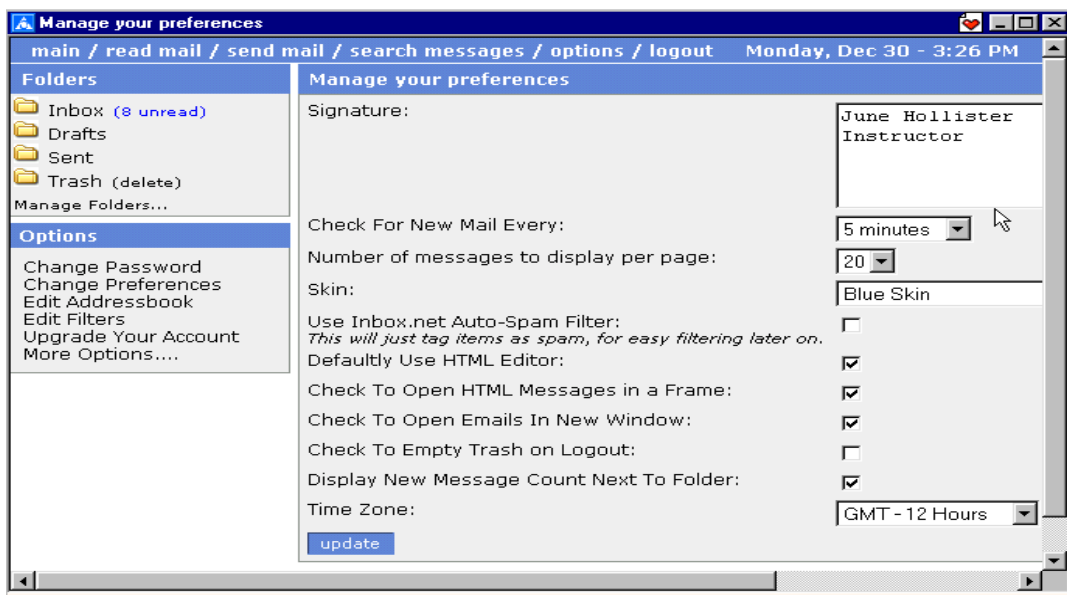
Cc: This is where you type a single or group carbon copy of the original email message.

Bcc: This is where you type a single or group blind carbon copy of the original email message.

You will notice that my "Name & Instructor" is typed in the message box. This is called a signature. This is just a preference.

Click "Change Preference" As shown above.

Change Preference Window.



Type your signature in the box where my signature is typed

Click "Update"

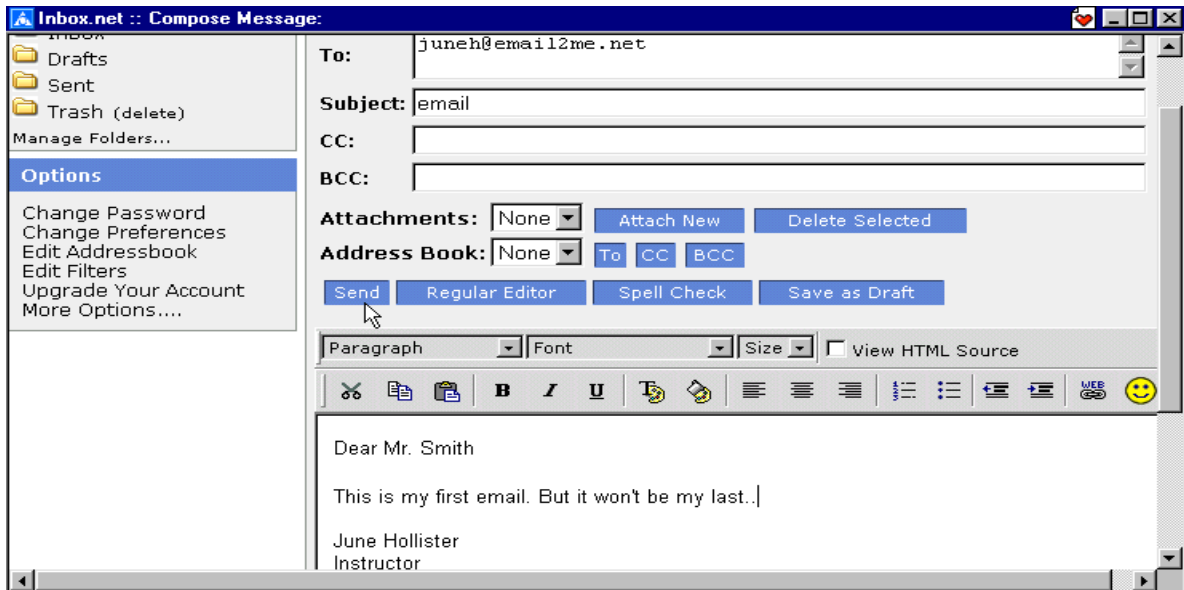
The next window will say "SUCCESSFULLY UPDATED"

Click "Send Mail" to return to the "Compose Message" window.

You will see your signature in the message box.

Your signature will be in every email you send until you change & update your preference again.

Sending an email message.



Type the email address in the "To" box.

Type a brief description in the "Subject" box

Type your message in the message box.

Click "Send"

You have just sent your first



Email

message.